

MULTI-AGENCY INTELLIGENCE SUBMISSION FORM (revised 2017)

- After a planned review in January 2017 it was agreed that the information submission form would be re-titled the **MULTI-AGENCY INTELLIGENCE SUBMISSION FORM** to reflect the ownership/use of the document and the potential number of public service and professionals employees who may wish to utilise the form.
- The LSCB managers, for the three authorities, agreed to continue to host the document on their respective LSCB websites and ensured that the 2017 version replaced the original form.
- The form can be located within each authority's Local Safeguarding Children's Board site via the below links:

Luton

<http://lutonlscb.org.uk/>

<http://lutonlscb.org.uk/child.html>

Bedford

http://www.bedford.gov.uk/health_and_social_care/children_young_people/safeguarding_children_board.aspx

http://www.bedford.gov.uk/health_and_social_care/children_young_people/safeguarding_children_board/practitioners/child_sexual_exploitation.aspx

Central Beds

<http://www.bedfordshirelscb.org.uk/lscb-website/home-page>

<http://www.bedfordshirelscb.org.uk/lscb-website/professionals/child-sexual-exploitation>

- In order to assist with auditing, for all parties, and for a healthier reflection on the number of CSE and other submissions made, it is now requested that only **ONE** of the multiple choice boxes is 'ticked'. The decision on which one should be based on what the information is **primarily** about and any other concerns, e.g. MISSING / CRIME ect, can be reflected within the main body of the reporting.
- Currently, if multiple boxes are 'ticked', Bedfordshire Police CIB (the receiver) will record the submission under **OTHER** and therefore an accurate figure for auditing purposes, and by which we are all now judged, will be not be reflected in any area of interest.
- To reflect the growth in the reporting around Modern Day Slavery / Human Trafficking an additional option was added to the top of the form – **MDS** (This also allows for auditing in this newly established arena of work)
- The Email addresses for the relevant MASH's are current and that the Beds Police Central Intelligence Bureau number (**01234 842777**) is on the document to provide another avenue

of submission or to allow for any general enquiries, or pertaining to the submission of information, to be made prior to submission. These are:

- cs.accessandreferral@centralbedfordshire.gcsx.gov.uk (Central Beds)
- mash@bedford.gcsx.gov.uk (Bedford Borough)
- mash@luton.gcsx.gov.uk (Luton)
- Post the NWG review, late last year, it is strategically important that multi-agency partners and workers are aware of the existence of this form and that manager's, and partnership leads, are encouraged to ensure that the education process around finding and utilising the form continues.
- If the guidelines are adhered to the submission and auditing of the form, to reflect those individual authority's efforts in sharing information, will be audited and recorded correctly.
- **THIS FORM IS NOT A SUBSTITUTE FOR ANY SAFEGUARDING REFERRAL AND SHOULD NOT BE USED AS SUCH. REFERRALS SHOULD CONTINUE TO BE SUBMITTED INDEPENDENTLY TO THE RELEVANT M.A.S.H. AND CONSIDERATION GIVEN TO AN INTELLIGENCE FORM ALSO BEING SUBMITTED, TO THE POLICE, IN SUPPORT OF THE REFERRAL.**